



**Kansas Institute for Positive Behavior Support
Application for Training**

Applicant's Name: _____ Date: _____

Agency name or Independent Provider: _____

Job Title: _____ Work Email Address: _____

Work Address: _____

Work Phone: _____ Work Email Address: _____

Specify which training you are pursuing below:

Certification	Endorsement (Plan to become a biller)	BCBA Supplemental Training	Re-Endorsement
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In order to apply to the KIPBS for training, you must have a minimum of Bachelor's degree in human service related field. You will need to submit and initial professional portfolio to apply for KIPBS training and answer the questions below. Your initial training application must include the following items:

Attachment	Contents
A	Your resume or vita
B	A statement of your educational or professional philosophy including reason why you want to take the course (Not required for BCBA or Re-Endorsement)
C	One case study that demonstrates your work with an individual with disabilities (e.g., individual support plan, PBS plan, person centered plan, or other individualized planning documents)
D	Supervisor Support Document (Not required for BCBA)
E	If BCBA, copy of your certificate

****If you do not have case study work to demonstrate as describe above you should provide a statement including why it is not available. Some requirements may different for independent providers. If you are an independent provider and have questions please contact Sara Quick.***



Please Answer the Following Questions:

	Yes/No
1) Have you ever facilitated or developed a person centered plan?	
2) Do you have experience with facilitating and creating wrap around plans?	
3) Have you participated in a PCP or Wrap Around meeting?	
4) Have you developed an individual behavior support plan?	
5) Have you been on a team that implements a PCP, Wrap Around, or behavior support plan for an individual (you participated in the implementation)?	

You are welcome to submit additional items to support your application. These items are optional. They may include:

- _____ documents of exemplary practice in the use of PBS, applied behavior analysis, or person centered planning
- _____ examples of effective collaboration with colleagues
- _____ other examples (staff development plans, presentations)
- _____ Certification in MANDT training or another similar behavior management program (provide copy of certification) ****Though KIPBS does not require MANDT training in order to enroll in the PBS course, it is recommended or another similar behavior management training (e.g. CPI, TCI). It is up to the discretionary of the agency to provide behavior management training.***

After your initial portfolio has been reviewed by KIPBS staff members, you will be contacted by project personnel regarding your candidacy status for training and payment.

If you have any questions about the application process or the development of your initial professional portfolio, please contact Sara Quick at (785) 864-6375 or email squick@ku.edu