



**Kansas Institute for Positive Behavior Support
 Application for Training**

Applicant's Name: _____ Date: _____
 Work Address: _____
 Work Phone: _____ Work Email Address: _____

In order to apply to the KIPBS for training, you must have a minimum of Bachelor's degree in human service related field. You will need to submit an initial professional portfolio to apply for KIPBS training. Your initial training application must include the following items:

Attachment	Contents
A	Your resume or vita
B	Two signed letters of reference with at least one from a supervisor and one from a co-worker
C	Two consumer satisfaction documents from previous consumers of your professional work
D	A statement of your educational or professional philosophy
E	One case study that demonstrates your work with an individual with disabilities (e.g., individual support plan, PBS plan, person centered plan, or other individualized planning documents)
F	Certification of MANDT training (copy of certification attached)
G	Certification of availability of necessary technology resources
H	Candidate Support Document

You are encouraged to submit additional items to support your application. These items are optional. They may include:

- _____ documents of exemplary practice in the use of PBS, applied behavior analysis, or person centered planning
- _____ examples of effective collaboration with colleagues
- _____ other examples (staff development plans, presentations)

After your initial portfolio has been reviewed by KIPBS staff members, you will be contacted by project personnel regarding your candidacy status for training.

If you have any questions about the application process or the development of your initial professional portfolio, please contact Pat Kimbrough at (785) 864-4096 or email kipbs@ku.edu.

Please mail your portfolio to: Pat Kimbrough, Training Coordinator, University of Kansas, KIPBS, 1052 Dole Human Development Center, 1000 Sunnyside Avenue, Lawrence, KS 66045.